

General Conditions

- Please, take into account the starting dates for beginners and public holidays. There are no classes on public holidays.
- Classes missed cannot be recuperated with the exception of private lessons.
- On holidays coinciding with a Monday, there is a reception of new students and an orientation walk. Classes will begin on Tuesday.
- On receipt of the total amount, CLIC will reserve your course and accommodation. By email, you will receive the confirmation of your

programme as well as detailed information for your journey and stay. CLIC will keep the preliminary reservation for 72 hours.

On receipt of the total amount (or payment copy thereof) CLIC will reserve your booking.

- It is compulsory to buy the course book (30€ per level).
- One lesson is 50 minutes. Note for all group courses: if only 1 or 2 students enrol on a certain level, the number of lessons will be reduced to half the number of private or semi-private lessons per week.
- VAT is included in all prices when applicable.

PAYMENT

Please note payments are only accepted in euros and must be received by CLIC IH.

a) **BANK TRANSFER** (all charges to be paid by the student) to our account. Please state your name, type and date of course on all transfer forms.

Seville: Caixabank, C/ Charles Darwin s/n 41092, Sevilla.

Account Holder: Clic Centro de Lenguas

IBAN (International Banking Account Number):

ES2721002143690200093971

BIC (Bank Identification Code): CAIXESBBXXX

Cadiz: Caixabank: C/ Doctor Gómez Plana, 1. 11008 Cádiz.

Account Holder: CLIC Cádiz

IBAN (International Banking Account Number):

ES19 2100 1608 6902 0008 8661.

BIC (Bank Identification Code): CAIXESBBXXX.

Malaga: Caixabank: C/ Tetuán nº32, 41001, Sevilla.

Account Holder: Centro de Lenguas CLIC Málaga SL

IBAN (International Banking Account Number):

ES13 2100 3723 5422 0003 6939.

BIC (Bank Identification Code): CAIXESBBXXX

b) **BY CREDIT CARD:** Visa, Mastercard, Maestro.

c) **ONLINE PAYMENT:** we will create a secure link for you to pay.

ENROLMENT CANCELLATIONS

a) **Cancellations up to 30 days before the course start date:**

CLIC IH will refund the full amount paid, minus a 200€ course fee and a 150€ administrative fee for accommodation (if booked).

The deducted course fee (200€) can be applied to a new course starting within one year from the day of cancellation.

b) **Cancellations made between 29 and 15 days before the course start date:**

A cancellation fee equivalent to two weeks of a standard course and, if applicable, two weeks of accommodation will be charged.

c) **Cancellations with less than 15 days advance notice:**

No refunds will be given for course fees.

d) **Accommodation cancellations:**

Accommodation may be cancelled with a minimum of 30 days' notice. In this case, 80% of the unused accommodation fees will be refunded, and a 20% administrative charge will be applied to the cancelled portion.